



## **Colin Andrew Lavigne**

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### **Objective**

I am a digital web designer, experienced with the Adobe Creative Suite and web development. I am looking to continue my career in Digital Media.

### **Special Skills**

- **3D Animator** – Animate Characters, skin and rig 3D models, and render scenes
  - *Experience in Maya & 3D Studio Max*
- **Composition and Effects** – Composite videos, create and key 3D effects
  - *Experience in Adobe Premiere and After Effects*
- **Website Creation** – Code websites with HTML and CSS
  - *Experience in Adobe Dreamweaver CS 5.5*
- **Image Creation** - Create and manipulate images
  - *Experience in Adobe Photoshop*
- **Test Case Documentation** - Create detailed test cases for product features
  - *Experience in Fogbugz and Jira*
- **CMS Management** - Ability manage content in Content Management Systems
  - *Experience in various CMS*

### **Work Experience**

#### **HTML Specialist**

*Lenovo through CTG; Morrisville, NC*

(05/2015 - Current)

- Responsible for managing content via a Content Management System
- Use HTML, CSS, and JavaScript to recreate websites into enterprise level CMS
- Work with web development team to go over updates in the current sprint
- Test and log bugs for developers to fix
- Work with marketing team to go over upcoming campaigns
- Audit existing product listings to ensure content is correct and fully optimized

#### **Web Developer**

*NOA Living; Raleigh, NC*

(11/2014 – 05/2015)

- Maintain the NOA Living website and the NOA online store
- Use HTML, CSS, JavaScript, and PHP to update the NOA Living website with Dreamweaver
- Use Mailchimp to send out brochures on new products
- Use Photoshop to create and resize images as well as adding typography to specific images
- Use Magento to create and update products and product categories
- Experimented with other content management systems such as Wordpress
- Constant coordination with team to make sure everything is up to date
- Add categories to NOA's online shop to add more products

**Quality Assurance Specialist***Outmarket "Formerly known as Vocus":*

Morrisville, NC (05/2014 -9/22/2014)

- Review functional and design specifications to ensure full understanding of individual deliverables
- Develop, document, and maintain functional test cases and other test artifacts like the test data and data validation.
- Execute and evaluate manual test cases and report test results.
- Database test in Microsoft SQL environment to validate stored procedures and jobs
- Hold and facilitate test plan/case reviews with cross-functional team members
- Identify any potential quality issues per defined process and escalate potential quality issues immediately
- Ensure that validated deliverables meet functional and design specifications and requirements
- Isolate, replicate, and report defects and verify defect fixes

**North Social Support Specialist***Vocus: Morrisville, NC*

(11/2013 - 05/2014)

- Respond to technical support, billing, and customer service issues with customers using North Social
- Help users learn how to use North Social's Facebook applications
- Test out North Social Facebook applications in the back end to make them work for users
- Show users how to promote their brand and help them with marketing by using North Social apps
- Respond to tickets, e-mails, chats, and phone calls regarding Facebook application troubles
- Create macros in Zendesk to make tickets with the same request easier to answer
- Troubleshoot customer challenges and helping them with our social media tools
- Assist clients with the HTML used in creating form submission codes for our applications
- Document cases and follow up on issues from inception to resolution

**Dues Support Specialist***AICPA/Express Employment: Durham, NC*

(05/2013 – 11/2013)

- Assist CPAs and customers with any billing issues they have
- Respond to inquiries via mail, e-mail or the ticket system
- Provide members and customers with information regarding the AICPA services
- Record accurate details of actions taken comments, inquiries and complaints
- Deliver quality service on each interaction
- Process forms, orders and applications for membership
- Adhere to process guidelines to ensure service consistency

**Virtual World Content Developer***Cubic Applications, Inc: Kingstowne, VA*

(05/2009 - 2/2013)

- Create 3D models in 3DS Max using various modeling techniques
- Make textures using a material editor to give models a more realistic look
- Research pros and cons for various 3D worlds
- Put together scenarios in Virtual Battlespace 2 to show off its capabilities

- Edit and modify videos in Adobe Premiere for our customers to use in presentations
- Make graphics and logos in Photoshop to use in slideshows
- Prepare documentation for how to use various applications
- Use XHTML and CSS to make templates for web programs

## **Education**

East Tennessee State University – Johnson City, TN

Bachelor of Science in Digital Media – Concentration in Animation (May 2008)

Minor in the Japanese Language